



Where will AIM WA lead you?



Australian Institute of Management
WESTERN AUSTRALIA

ENROLMENT FORM

PLEASE ENROL ME ON THE FOLLOWING QUALIFICATION BY RPL

Australian Institute of Management WA
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+61 8 9383 8000 | aimwa@aimwa.com
aimwa.com

CHOOSE AN ITEM:

I wish to gain Credit Transfer
(Transcripts will be required as evidence):

PERSONAL DETAILS (ALL FIELDS ARE MANDATORY)

Ensure the name matches the name used to setup your **Unique Student Identifier***

Title:	Family Name:	First Name:
Middle Name:	Preferred name:	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>
Date of Birth:	Personal email:	
Telephone (home):	Mobile: (personal)	
Home Street Address:		
Suburb:	State/Territory:	Postcode:
Unique Student Identifier* (USI):		

*Anyone studying nationally recognised training in Australia since 1 January 2015, is required to have a Unique Student Identifier (USI). Follow the simple steps to create your own USI at usi.gov.au

CURRENT EMPLOYMENT DETAILS

Organisation:	Position Title:
Telephone: (business)	Mobile: (business)
Work email:	
Business Street Address Line 1:	
Business Street Address Line 2:	
Business Suburb:	State/Territory:
	Postcode:

FEES & POSTAL PREFERENCES

The fee for RPL assessment is **\$1500.00**

Send Invoice to: My organisation Me directly Purchase Order:

Preferred Postal Address: My organisation Me directly

Collection Statement:

- I have read and understood the Privacy Notice included in this form and I consent to the collection, storage, use and disclosure of my personal information in accordance with this policy.
- I have read, understood and agree to be bound by AIM WA's Terms and Conditions as viewed at aimwa.com
- All fields must be completed, dated, signed and USI provided before AIM WA can process**

Signature of Applicant:

Date:

Email your completed Enrolment Form to assessments@aimwa.com



Name: _____

1. In which country were you born?
 Australia
 Other - Please specify: _____
2. Do you speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often)
 No, English only
 Yes, other - Please specify: _____
3. Are you of Aboriginal or Torres Strait Islander origin?
(For persons of both Aboriginal and Torres Strait Islander origin, mark both boxes **Yes**)
 No
 Yes, Aboriginal
 Yes, Torres Strait Islander
4. Do you consider yourself to have a disability, impairment or long-term condition?
 Yes
 No **Go to question 6**
5. If yes, then please indicate the areas of disability, impairment or long-term condition.
(You may indicate more than one area)
 Hearing/Deaf
 Physical
 Intellectual
 Learning
 Mental illness
 Acquired brain impairment
 Vision
 Medical condition
 Other
6. What is your highest completed school level?
(Tick **one** box only)
 Year 12 or equivalent
 Year 11 or equivalent
 Year 10 or equivalent
 Year 9 or equivalent
 Year 8 or below
 Never attended school **Go to question 8**
7. Are you still enrolled in secondary education?
 Yes
 No

8. Have you **successfully** completed any of the following qualifications?

- Yes
 No
- If yes, then tick any applicable boxes.
- Bachelor Degree or Higher Degree
 Advanced Diploma or Associate Degree
 Diploma (or Associate Diploma)
 Certificate IV (or Advanced Certificate/Technician)
 Certificate III (or Trade Certificate)
 Certificate II
 Certificate I
 Certificates other than above

9. Of the following categories, which **best** describes your current employment status?
(Tick **one** box only)

- Full-time employee
 Part-time employee
 Self-employed - not employing others
 Employer
 Employed - unpaid worker in a family business
 Unemployed - seeking full-time work
 Unemployed - seeking part-time work
 Not employed - not seeking employment

10. Your major reason for study?
(Tick **one** box only)

- Get a job
 To develop my existing business
 To start my own business
 To try for a different career
 To get a better job or promotion
 It was a requirement of my job
 I wanted extra skills for my job
 To get into another course of study
 For personal interest or self-development
 Other reasons

The **National Centre for Vocational Education Research Ltd (NCVER)** requires AIM WA to collect this information. Although not all the questions are relevant to all AIM WA clients, the standardised form enables NCVER to capture consistent and accurate information on all VET students, their courses and qualifications.

Thank you for completing the information



Privacy Notice

Under the *Data Provision Requirements 2012*, the Australian Institute of Management – Western Australia is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by the Australian Institute of Management – Western Australia for statistical, administrative, regulatory and research purposes. The Australian Institute of Management – Western Australia may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

Australian Institute of Management – Western Australia
National Provider No: 0058